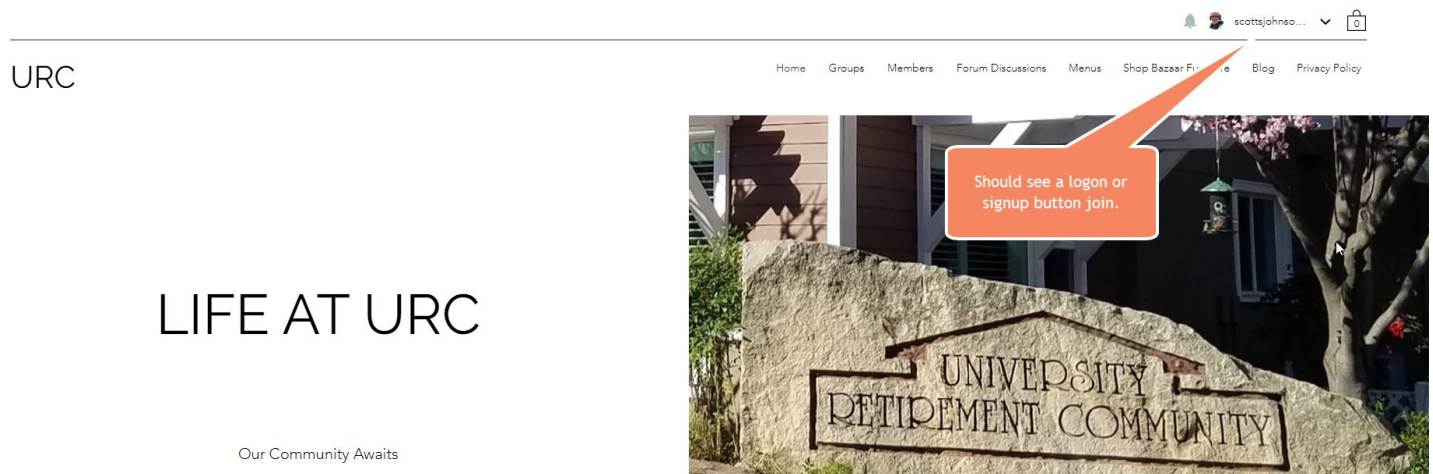


# URC Demo Website—Tips

<https://www.urneighborhood.com/>

Once at the website, should see an area in the upper right to either login or sign up. By default the Login will display first. If this is your first time on the site, use that to sign up. You can use your email, Facebook, or Google account. The site administrator will receive an email and then allow you to join. It may take until later in the day depending upon how often the administrator checks email.



Once you are a member, you can view the other website pages –**Groups, Members, Forum Discussions**, etc by clicking on the menu bar choices. Currently the Menu section offers a link to our MyUrcad site dining area—the food choices are just a place-holder for possible future use. The Shop Bazaar Furniture is likewise a place-holder for possible future use.

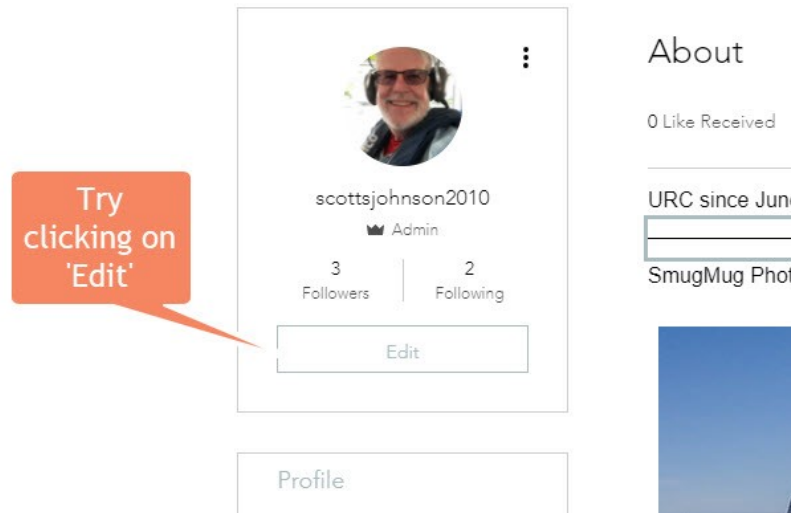
**Groups** can be created by any member/resident and can be viewed and contributed to by any member/resident. The site administrator does not need to ok the group.

**Forum Discussions** are created by the site administrator. Just email or call. The Forum Discussions can be open to all members or further restricted to only certain members. One possible function would be to share committee concerns and ideas that are not yet ready for an all resident viewing or discussion.

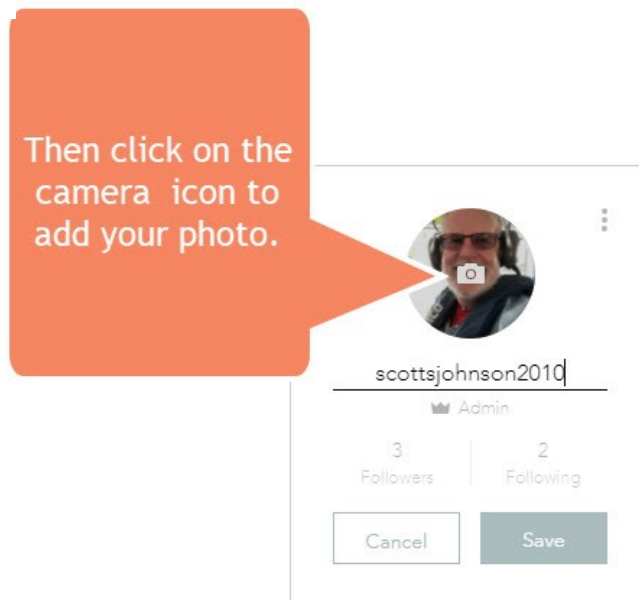
Please use the Forum Discussion ‘**Improve This Website**’ to offer suggestions and comments.

The **Members** page allows you to see names and profiles of other members. You can personalize your profile with a photo uploaded the circular part of your profile or add photos, videos, etc to the About section.

## JRC



## URC



Site members can retrieve their own passwords by clicking on the

**Forgot your password?** link at the bottom of the site members login screen. An email is sent to your site member with a link.

The image shows a login interface with the title "Log in" centered at the top. On the left side, there are two input fields: "Email" and "Password". Below these fields is a checkbox labeled "Remember Me" and a link labeled "Forgot password?" which is highlighted with an orange border. A dark grey button with the text "GO" is positioned below the "Remember Me" checkbox. At the bottom of the left section, there is a link that says "Don't have an account? Sign up". On the right side of the interface, there are two social login buttons: a blue button labeled "Log in with Facebook" and a red button labeled "Log in with Google+".

# URC WiX Website—Tips Creating Groups

<https://www.urcneighborhood.com/>

Once you get an idea for your new Group, take a moment and consider what sort graphic you'd like to show in the Group listings. I'm pretty sure you can create a Group without an image, but that is no fun.

Easiest way to find an image, is just to Google it and select images. Right-click (PC) [I am not fluent in Mac] and then 'Save-As' to a favorite location on your computer.

Here's one I found searching Google for 'bicycle images'.

Look for images that are already in a 'wide screen' or HDish aspect ratio, i.e. wider than tall. These fit better in the WiX formatting.

Remember where you saved the image.



Now, Click on the '+ Create Group' and a new box will pop up.

Click on 'Add Cover Image' and select the image you just downloaded.

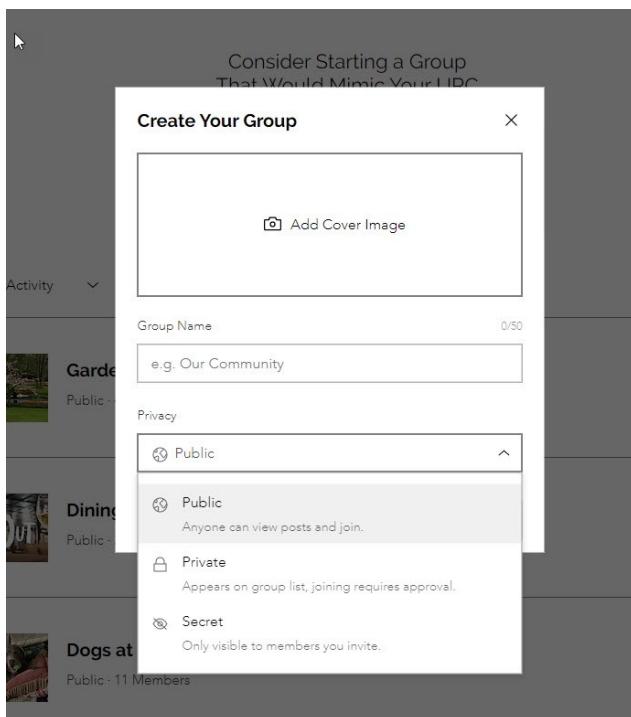
Next, type in your new Group Name.

Then click in the Privacy area and select who you would like to see, join and post.

'Public' in this sense means any URC signed-in resident—**not** anyone on the internet.

'Private' means that you the creator, or the Admin, can select who to let in.

'Secret' is self descriptive.



Once your Group is created, you and others can post a great variety of items in many combinations.

Text Only

Images (camera icon)

Galleries of images (rectangles icon) that also have sub-gallery display options.

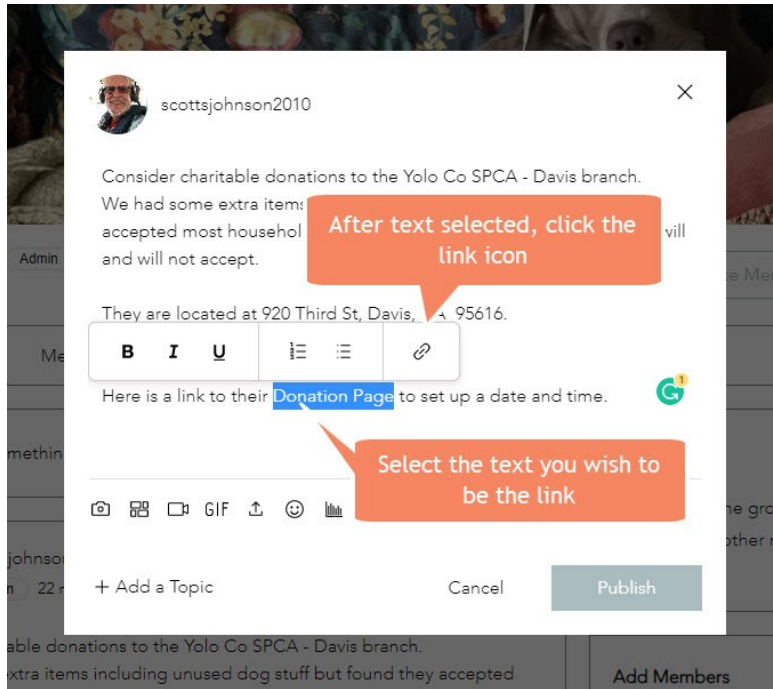
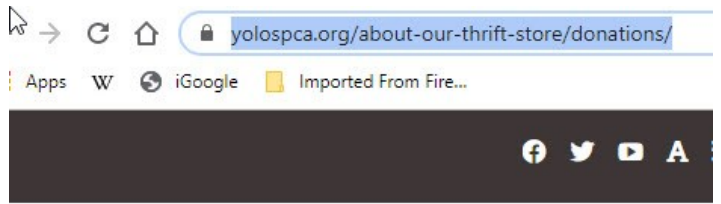
Videos, GIFs

Upload files

## Adding a website link to your post.

You've found an excellent website page that you would like to share with other members of the Group.

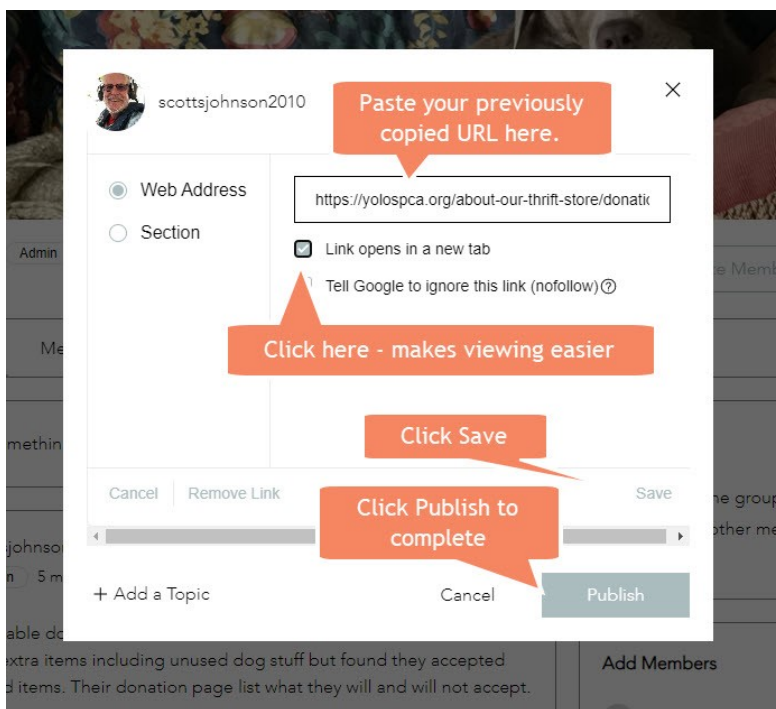
Go to that website page and select and copy the URL for the page. *My image is on a PC with Chrome—yours may appear differently.*



Type in the text that will be the link.

Select that text and you'll see some formatting options.

Click on the paper-clip icon to move to the next steps.



Once you've completed all these steps and hit Publish you're done.

If your post doesn't look quite right, you can click the three vertical dots and re-edit. Change the formatting by bolding, etc. You are the author of the post and can go back, edit or delete if that's what you'd like to do.

